

Submit for review

After the editor makes sure that the material is suitable for it, he selects the “Submit to review ” button.”

The screenshot shows a web interface for managing a journal submission. At the top, there are tabs for 'Workflow' and 'Publication'. Below that, a navigation bar includes 'Submission', 'Review', 'Copyediting', and 'Production', with a 'Help' button on the right. The main content area is divided into several sections:

- Submission Files:** Contains a search bar, an 'Upload File' button, and a list of files. One file is visible: 'Article title' (ID 221), dated May 27, 2021, with the text 'Article Text'. A 'Download All Files' button is at the bottom right of this section.
- Pre-Review Discussions:** Features an 'Order' button and an 'Add discussion' button. Below is a table of discussions:

Name	From	Last Reply	Replies	Closed
▶ [OT] Назначение редактором	admin 2021-06-04 04:10 PM	akudaybergen 2021-06-04 04:37 PM	1	<input type="checkbox"/>
▶ =	akudaybergen 2021-06-04 04:14 PM	-	0	<input type="checkbox"/>

- Participants:** Includes an 'Assign' button and a search field.
- Journal editor:** Lists 'Айжамал Кудайбергенова' as the assigned editor.

On the right side of the interface, a vertical stack of action buttons is visible: 'Send to Review' (highlighted with a red border), 'Accept and Skip Review', and 'Decline Submission'.

If you agree, the reviewer will click the "Accept..." button

Review:

- 1. Request
- 2. Guidelines
- 3. Download & Review
- 4. Completion

Request for Review

You have been selected as a potential reviewer of the following submission. Below is an overview of the submission, as well as the timeline for this review. We hope that you are able to participate.

Article Title

миграция населения

Abstract

fgj

Review Type

Anonymous Reviewer/Anonymous Author

Review Files

Search

 227	каз Инструкция по отправке статьи1.pptx	June 4, 2021	Article Text
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[View All Submission Details](#)

Review Schedule

2021-06-04	2021-07-02	2021-07-02
Editor's Request	Response Due Date	Review Due Date

[About Due Dates](#)


Yes, I agree to have my data collected and stored according to the [privacy statement](#).

Accept Review, Continue to Step #2

Decline Review Request

Reviewer's response to editors

[OT] Согласен дать рецензию

-  Айжамал Ибрагимовна Сегодня, 10:31
Кому: вам





Уважаемые редакторы!


Я готов дать рецензию на материал «миграция населения» для журнала «Отан тарихы - Отечественная история». Благодарю Вас, что обратились ко мне; я планирую завершить рецензирование к указанному сроку, 2021-07-02, а возможно и раньше.


Айжамал Ибрагимовна

[Отечественная история](#)

 Ответить

 Переслать

 Предложить звонок

 Создать событие



Review process

All scientific articles that have successfully passed the check for compliance with the technical design and anti-plagiarism are sent to the reviewers (with the checking results attached). Articles are subject to mandatory double-blind peer review (the names of the authors of the article are unknown to the reviewers, just as the names of the reviewers are unknown to the authors of the article).

The executive secretary, without specifying information about the authors, sends the article through the online system of the journal's website to independent reviewers (specialists in the relevant topic or field of research). In this case, reviewers can be either members of the editorial board, or external experts registered in the reviewers database on the journal's website. The terms of reviewing in each individual case are determined by the editors. Responsibility for the quality of reviews and the timeliness of reviewing manuscripts of articles is conferred on the executive editor.

Instructions for reviewers

The review is carried out confidentially. Reviewers must be aware that the manuscripts sent to them are the intellectual property of the authors and refer to information that is not subject to disclosure. Violation of confidentiality is possible only if the reviewer claims that the materials contained in the manuscript are unreliable or falsified. Each reviewer has the right to refuse the review if there is a clear conflict of interest that affects the perception and interpretation of the manuscript materials.

Reviewers assess articles following the established form according to a number of criteria, including: the clarity of the wording of the article title, the relevance of the topic, its priority for the journal, the interest of specialists and the general reader in it; compliance of the content of the article with the profile and scientific requirements of the journal; the nature of the article (fundamental, interdisciplinary, applied, review, desk review); scientific novelty in statement of the problem and its solution; usefulness of data, conclusions, recommendations for practice; reliance on authoritative sources, scientific literature; using the results of empirical research (including those carried out by the author himself); taking into account the requirements of the journal for the design of the article, preparation of the annotation and keywords, list of references. The comments and suggestions of the reviewer should be objective, aimed at improving the scientific level of the manuscript. The final part of the review should contain reasonable conclusions about the article and a clear, reasoned recommendation about the expediency or in expediency of its publishing.

If the review contains recommendations for correcting and revising the article, the editorial board sends the text of the review to the author (without specifying the reviewer) with a proposal to take these recommendations into account when preparing a new version of the article or to refute them reasonably (partially or fully). The article revised (redesigned) by the author, is re-sent for review to the same reviewer who made the critical remarks.

An article not recommended by the reviewer for publication will not be accepted for reconsideration. The presence of a positive review is not a sufficient reason for the publication of an article. The final decision on the appropriateness of the publication is made by the editorial board.

Not allowed for publication:

- articles that are not designed in accordance with the requirements, the authors of which refuse to technical revision of the articles;
- articles, the authors of which do not follow the constructive remarks of the reviewer or do not reasonably refute them.

The originals of the reviews are kept in the editorial office of the journal for one year.

The date of receipt of the article is taken into account when determining the order of publication.

The average term for consideration of an article is 1 month.

The procedure for reviewing the journal "Otan tarikh" was updated and approved at a meeting of the editorial board (Minutes No. 2 dated April 08, 2021).

[Continue to Step #3](#)

[Go Back](#)

Download the reviewed file, upload the review

Review Files

227 article title June 4, 2021 Article Text [Search](#)

Reviewer Guidelines

[Review Guidelines](#)

Review

Enter (or paste) your review of this submission into the form below.

For author and editor

[B](#) [I](#) [U](#) [Link](#) [Image](#) [Table](#) [Code](#) [Undo](#) [Redo](#) [Fullscreen](#) [Print](#)

For editor only

[B](#) [I](#) [U](#) [Link](#) [Image](#) [Table](#) [Code](#) [Undo](#) [Redo](#) [Fullscreen](#) [Print](#)

Upload

you would like the editor and/or author to consult, including revised versions of the original review file(s).

Reviewer Files

[Search](#) [Upload File](#)

No Files

Review Discussions

[Add discussion](#)

Name	From	Last Reply	Replies	Closed
No Items				

Recommendation

Select a recommendation and submit the review to complete the process. You must enter a review or upload a file before selecting a recommendation.

[Choose One](#)

[↑](#) *Be sure to fill in*

[Submit Review](#) [Save for Later](#) [Go Back](#)

* Denotes required field

After downloading the review, click on the
“Complete”

Upload a file

x

1. Upload a file

2 Check the details

3. Confirm

File added

Adds another file

Complete

Cancel



Review: **Article title**

- 1. Request
- 2. Guidelines
- 3. Download & Review
- 4. Completion

Review Submitted

Thank you for completing the review of this submission. Your review has been submitted successfully. We appreciate your contribution to the quality of the work that we publish; the editor may contact you again for more information if needed.

Review Discussions

[Add discussion](#)

Name	From	Last Reply	Replies	Closed
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No Items